

UNIT STANDARD 5940

Part One: Plan a Presentaion

Instructions

Follow the scenario and brief to complete the table:

Name and email address	
Presentation Topic	
Purpose	
Target Audience	
Presentation Method <i>(How will you present it)</i>	
Specifications you must meet	
Graphics to be used	
Information/Content to be used	



UNIT STANDARD 5940

PART TWO

Instructions

Following the scenario and brief, use the slide design forms below to show where the content for each slide will be placed.

Slide 1	
Information	Layout
Title	



Slide 2	
Information	Layout
Title	



UNIT STANDARD 5940

Slide 3	
Information	Layout
Title	



Slide 4	
Information	Layout
Title	



Slide 5	
Information	Layout
Title	

UNIT STANDARD 5940



Slide 6	
Information	Layout
Title	



Slide 7	
Information	Layout
Title	



UNIT STANDARD 5940

Slide 8	
Information	Layout
Title	



Slide 9	
Information	Layout
Title	

