

Assessment: Forum Reflections

Module 1: Introduction to TVET

Qualification: Certificate in Vocational Training and Assessment Level 3 Module 1

- Unit 1 Observe professionalism when implementing training programme
- Unit 2 Principles of adult learning
- Unit 3 Effectively communicate with their apprentices and other stake holders

Pass Criteria: competent

Assessed Outcomes / Competencies:

LO1 . Observe professionalism when implementing training programmes

PC1.1 Explain the meaning of professionalism in TVET

PC1.2 Identify the importance of professionalism in TVET

LO2. Apply the principles of adult training and learning when planning and implementing training programmes

PC2.6 Outline the different roles trainers need to play in the learning process

LO3. Effectively communicate with their apprentices and other stake holders

PC 3.1.1 Explain the meaning of Instructional Communication

PC 3.1.2 Identify the importance of Instructional Communication

Task 1

Task description / instructions

Reflect on the concepts of professionalism and post to a forum explaining what professionalism means to you as a TVET trainer and why it is important. Provide some examples from your personal experience to support your explanation.

You will need to provide:

- An explanation of what professionalism in TVET means to you from the perspective of a trainee and a trainer.
- Support your explanation with at least one example for each perspective from your personal experience.
- Provide at least 3 reasons why professionalism is important, with at least one example for each of the reasons identified from your personal observation or experience as a trainer or trainee.
- Review posts from your peers and provide comments, expanding or elaborating on at least one peer post that is bringing out a different point of view from yours.

Assessment rubric Task 1

Read the rubric carefully as it indicates how competence is judged and will help you to understand what is required to achieve and successfully complete the assessment.

Criteria	C	NYC
Meaning of professionalism	The trainee explains what professionalism means to them as TVET trainer and trainee and supports the explanation for each with relevant examples.	The trainee explains what professionalism means to them but does not include both perspectives as TVET trainer and trainee. Examples are not provided for each perspective or are not relevant to the explanation.
Importance of professionalism	The trainee articulates 3 reasons of the importance of professionalism as a trainer or trainee and provides relevant examples for each reason from their personal experiences.	The trainee does not articulate 3 reasons of the importance of professionalism, and/ or the provided examples from their personal experiences that are not relevant or not for each of the reasons.
Response to other views	In their response the trainee has expanded, added or elaborated on at least one peer post that is bringing out a different point of view from theirs.	In their response the trainee has repeated the point and not expanded, added or elaborated on the different point of view from theirs.

Task 2

Task description / instructions

Reflect on the different roles you have observed trainers play in the learning process. In a forum post clearly describe at least 3 roles you have observed trainers play and explain their importance to the process.

You will need to provide:

- Clear outline of at least 3 roles of trainers in the training process with a relevant example for each one.
- For each of the roles you have described explain why it is important to the training process.

Assessment rubric task 2

Read the rubric carefully as it indicates how competence is judged and will help you to understand what is required to achieve and successfully complete the assessment.

Criteria	C	NYC
Roles of trainers	Three roles of trainers in the learning process are fully described and relevant examples are provided for each one.	Less than three roles of trainers in the learning process are described or all three are described briefly and not fully. No examples are provided or examples are not relevant and not provided for each role.
Importance	For each of the tree roles trainees identify why they are important in the	The importance of not all tree roles is identified or supported with examples.

	training process and provide an example.	
--	------------------------------------------	--

Task 3

Task description / instructions

Thinks about what you have learned about instructional communication and in a forum post the meaning you attach to Instructional Communication and explain why you believe it is important.

You will need to provide:

- Explanation of your personal understanding of Instructional Communication and what it means to you. Support your explanation with examples from your personal experience or observations.
- At least 3 reason why Instructional Communication is important that relate to, and support your explanation of the meaning.

Assessment rubric task 3

Read the rubric carefully as it indicates how competence is judged and will help you to understand what is required to achieve and successfully complete the assessment.

Criteria	C	NYC
Meaning of instructional Communication	Personal explanation of what instructional communication means is provided with explanation how it is derived and supported with relevant personal example(s) .	Personal explanation of what instructional communication means is provided but it is not clear how it is derived and there are no or not relevant personal examples to support it.
Importance	3 distinct reasons on the importance of instructional communication are provided and are supportive of the provided meaning and explanation.	Less than 3 distinct reasons on the importance of instructional communication are provided and/or they are not supportive of the provided meaning and explanation.