

Action Plan Template

Complete an Action Plan template for each strategic goal. Identify at least one action in the short, medium and long term.

STRATEGIC GOAL: <i>insert the goal which the actions will address</i>						
	Opportunity for improvement	Action and desired outcomes	By when	Who	Comments	Completed
>	For immediate implementation, or continue existing implementation, with minimal or no direct financial cost involved:					
>>	For implementation over a medium term (6-12 month timeframe), potentially subject to cost benefit analysis:					
>>>	For implementation over the long term (initiated within a 12 month timeframe), subject to cost benefit analysis:					