

MOTUFOUA SECONDARY SCHOOL
PSSC ACCOUNTING-ANNUAL PROGRAMME, 2009

TERM	DATES	WEEK	SECTION	CHAPTERS	SUBSECTIONS	OBJECTIVES	PRACTICALS	REMARKS
1	19-23 Jan	1	I- Conceptual Basis of Accounting	1	Nature of Accounting	1 to 6	1.4,1.5,1.6,1.7,1.9,1.16, 1.17	Issue subj outline & prog
	26-30 Jan	2		2 & 10 [6]	The Accounting Equation, & Capital & Revenue Expenditure	7 to 10	2.6,2.7,2.9,2.10,2.11,10.2, 10.3	
	2-6 Feb	3	II - Processing	6 [17]	Computerise Accounting Processing	1 to 2	6.1,6.3,6.10,6.11,6.16.17,6.19	Excel Practical (Lab)
	9-13 Feb	4		2 & [2]	Accounting Equation	3 to 5	2.12-14,2.16,[Ex13,15,18]	
	16-20 Feb	5		[3]	Trans, Source Doc, Journals & Ledgers	6 to 7	[SA 6,13,21,23]	
	23-27 Feb	6		4 & [8]	Balance Day, Closing & Reversing Entr	8 to 10	4.4,4.6,4.13,4.34[SA 5,6 Ex11,15-16	
	2-6 Mar	7	III - Accounting Reports	12	Limitation of Financial St. & Cash Flow	1 & 3	12.10,12.11,12.12,12.13	Issue Minor Task 1 (Mon)
	9-13 Mar	8		4 & [9]	Statement of Financial Position & Performance (Worksheet Refer to [Chp 8])	2 & 3	9[SA 7,10,11.Ex13,14,15]	Mid-term exam starts on Friday.
	16-20 Mar	9			MID TERM EXAM (5%)			Cover: WK1-7 (OUT OF 100)
	23-27 Mar	10	III - Accounting Reports	13 & [13]	Statement of Receipts & Payments, Statement of Inc & Exp & Position	1 & 3	13.2,13.3,13.5	Due Minor Task 1 (Fri)
	30 Mr-3 Apr	11		13 & [13]	Clubs Balance Day Adjustment	2	13.11,13.12[Ex10,13,19]	
	6-10 Apr	12			MEPP			
	13-17 Apr	13			END OF TERM 1 EXAM (15%)			Cover: WK1-5, 15% & WK8-10, 85% (OUT OF 100) Sports Day
FIRST TERM BREAK-2 WEEKS								
2	11-15 May	1	IV - Analysis, Interpretation & Decision Making	12 & [16]	Profitability & Stability Measures	A 1 to 2 (a-d)	12.14,12.6,12,12.9,12.21[Ex 14]	
	18-22 May	2		12 & [16]	Management Effectiveness	A 2 (e)	12.18[Ex 15, 16]	Issue Major Task (Mon)
	25-29 May	3		12 & [16]	Communication of Analytical Procedures (Reporting)	B (1-8)	12.24,12.28	
	1-5 Jun	4	V - Accounting Systems	5 & 7 & [5&15]	Internal Control Concepts & Cash subsystem	A (1-8) & B (1-6)	5.3,5.9,5.11,5.13,7.12,7.13 [Ex16 chpt 5]	Due Major Task (Fri)
	8-12 Jun	5		9 & [11]	Inventory subsystem	1 to 9	9.2,9.3,9.10,9.14,9.18,9.21[Ex14]	
	15-19 Jun	6		10 & [12]	Fixed Assests subsystem	1 to 9	10.5,10.8,10.9,10.10,10.13,10.15,10.20	
	22-26 Jun	7			MID TERM EXAM (10%)			Cover: WK1-5 (OUT OF 100)
	29 Jun-3 Jul	8	V - Accounting Systems	8 & [7]	Account Receivable/Sales Subsystem	1 to 7	8.9,8.11[Ex 8,debtors only]	
	6-10 Jul	9		8 & [7]	Account Payable/Purchases subsystem	1 to 5	8.12,8.13[Ex11 creditors only]	Issue & Due: Minor Task 2
	13-17 Jul	10		11 & [4]	Payroll subsystem	1 to 7	11.5,11.7,11.8[Ex13]	
	20-24 Jul	11				MEPP		
	27-31 Jul	12			END OF TERM 2 EXAM (20%)			Cover: WK1-5, 20% & WK6-10, 80% (OUT OF 200)
	3-7 Aug	13			Exam analysis & Reviewing			Issue & Due: Minor Task 3
SECOND TERM BREAK-2 WEEKS								

TERM	DATES	WEEK	SECTION	CHAPTERS	DESCRIPTION	OBJECTIVES	PRACTICALS	REMARKS
3	24-28 Aug	1	SECT - V			ALL		Release IA's scripts and marks.
	30Aug-3Sep	2						
	6-10 Sept	3	SECT - I & III			ALL		
	13-17 Sept	4						
	20-24 Sept	5	SECT - II & IV			ALL		SPBEA verification
	27Sep-1Oct	6						Give out A-Exam format
	4-8 Oct	7			REVISION			
	11-15 Oct	8			ANNUAL EXAMINATIONS			Cover all topics (OUT OF 200)
	18-22 Oct	9			Exam analysis & Reviewing - MEPP 1			
	25-29 Oct	10			MEPP 2			
	1-5 Nov	11			Study Week	Cooperative learning is encouraged		Teacher will be in the classroom to assist any personal difficulty.. BUT study any topic you'd like to.
	8-12 Nov	12			PSSC Examination			All the Best-God bless you all.
	15-19 Nov	13						
	22-26 Nov	14						Price Giving Day

MERRY CHRISTMAS & A HAPPY FRUITFUL NEW YEAR..GOD BLESS