

# **Learning4Content**

## ***Face to Face Workshop Report***

### ***L4C3 PNG***

***March 11-13, 2008***

***Facilitator:***

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See also the WikiEducator L4C3 home page:

[http://wikieducator.org/Learning4Content/Workshops/Face-to-Face\\_schedule/L4C3](http://wikieducator.org/Learning4Content/Workshops/Face-to-Face_schedule/L4C3)

## Acknowledgements

The facilitator wishes to thank the following:

- The Education Secretary for giving his strong support to the workshop and for recognising the opportunity to upgrade the distance education capacity of the department, and particularly with FODE.
- The Assistant Secretary and COL Focal Point, for his enthusiastic and efficient facilitation in organising the workshop, and appreciation of the potentials for the education system in PNG
- The Director, FODE, for his efficient coordination of the workshop, and for making it all run so smoothly
- The IT Department for their very professional support and provision of top-quality modern facility and management system.
- The participants who were an outstanding group and who made the utmost of the opportunity
- COL for their prompt and reliable support, in responding to questions and requests.

## Background

The workshop was organised by the COL Focal Point for PNG, Assistant Secretary Ouka Lavaki. The first of two workshops planned for PNG was held between 11<sup>th</sup> and 13<sup>th</sup> March with all participants being professional course writers of the College of Flexible and Open Distance Education (FODE), a department of Education PNG.

Date : 11th, 12th, 13th March 2008

Venue : Fincorp Haus, 5th Floor

FODE Director Demas Tongogo had attended the pilot workshop in New Zealand in October 2007, and did an excellent job of organising participants and the venue.

Several of the participants are of Filipino nationality with backgrounds in school teaching, having been recruited by FODE up to 10 years ago.

Both Demas and Ouka are keen that the second workshop will involve participants from other organisations including UPNG and others, as a way of encouraging inter-organisational collaboration.

## Participants

21 participants, all from FODE, attended the workshop, including the Director. The gender balance was in favour of females by 17-4. The full participant list is given in annex 1.

## Preparations

The following pre-workshop organising was carried out by the Director of FODE collaborating with the COL focal point.

- Finalising participants list and liaising with DLCP regarding their nominees
- Finalising venue, liaising with Education PNG It department
- Printing handouts, photocopying
- Organising lunch and refreshments
- Pick up and drop off of the facilitator

Handouts included:

- The agenda
- Cape Town Declaration
- The 11 workshop lesson notes (about 70 pages)
- The electronic copies of the lesson notes, lesson slideshows and other useful items such as Open Office 2.3 was made available for participants to copy

## **IT changes and lessons learned**

The IT department set up the venue on 10<sup>th</sup> March overnight. This consisted of 24 thin client terminals, running Microsoft XP. The Education PNG IT department's policies are quite strict, and some time was lost on the first morning making sure everyone had email addresses and log-on rights, including the facilitator.

FODE staff are connected to the Education PNG Internet but currently do not have Internet access rights (only email). However, the obvious need to provide access so they can continue with the WikiEducator was recognised and it is understood that they will be granted those rights subsequent to the workshop.

Lessons learned for future workshops:

- Well before the workshop, the facilitator should ascertain the IT arrangements for the workshop and identify and solve in advance potential problems due to IT policies, firewalls, hardware and access rights prior to the workshop, and negotiate access for the facilitator's own laptop if this is required.
- Make sure the browsers to be used have Java enabled

However, the IT support provided was very professional and excellent, and the facilitator wishes to thank the IT department.

## **Learning Contracts and Registration Forms**

These were all completed in advance, thanks to the excellent organising of the Director, FODE.

## **IT Skills level of participants**

The workshop has to be customised to the skills level of participants. In this case, all were proficient computer and email users, using these in their daily work, but due to the lack of Internet access lacked some awareness of Internet based sites and resources. However, they were very quick to learn.

## **Workshop Agenda**

The 3-day workshop schedule downloaded from the Toolkit was followed with some customisation by the facilitator to suit the local context.

In terms of timing, the first day started late and additional time was needed for sorting out some IT matters.

A quick summary is given below, with additions/deviations to the agenda in annex 2.

## DAY 1

The workshop was opened by Education Secretary Dr Joseph Bagaleo and Assistant Secretary/COL Focal Point Ouka Lavaki and 9am. Introductions and giving out of handouts followed. The facilitator then followed with the following agenda:

1. Introduction to L4C
  - using the page <http://www.wikieducator.org/Learning4Content>
2. What you will learn and background
  - short PowerPoint slideshow prepared by the facilitator on ICT in Education and DFL in the region
  - objectives of workshop
3. Intro from COL [http://wikieducator.org/WikiEducator:Multimedia/Our\\_project](http://wikieducator.org/WikiEducator:Multimedia/Our_project)
  - the “About Our Project” slideshow was shown to the participants
4. Cape Town Declaration
  - quick summary to the full declaration in the handouts, as background to OERs
5. Certification explained
  - <http://wikieducator.org/WikiMaster>
  - shows you have reached a certain proficiency and opens doors
  - [http://wikieducator.org/WikiEducator:Policy\\_for\\_skills\\_Certification](http://wikieducator.org/WikiEducator:Policy_for_skills_Certification)

A session was not needed to complete the registration forms and Learning Contracts as these were already done. However, a short explanation of the learning contract and the type of contributions that participants might make was given.

The session on quality of open versus closed content was organised very efficiently, with the group splitting into three groups. These provided good feedback to show that they had at least begun to appreciate the issues and it is evident that this will help them in realising the potential of the WikiEducator. Transcripts of the feedback notes from each group are given in the annex.

The lesson program then followed with the slideshows being used to introduce the lesson. The following Wiki and OER websites and related sites were pointed out to participants during the activity “What is a Wiki”:

- <http://www.wikihow.com>
- <http://www.wikihow.com/Start-a-Wiki>
- [http://wiki.laptop.org/go/OLPC\\_Solomon\\_Islands](http://wiki.laptop.org/go/OLPC_Solomon_Islands)
- <http://www.picisoc.org> and TIKIWIKI
- <http://www.capetowndeclaration.org/>
- <http://www.oercommons.org> (good example > maths > 345 triangle)
- <http://www.schoolnet.net.sb>

- <http://www.wikieducator.org> > Content
- <http://creativecommons.org/license/>

The first day concluded with the lesson on basic text editing.

## DAY 2

Day 2 continued with the lessons. All the lessons were covered up to and including lesson 6 (Images and Media). Participant photos and the Wikimedia Commons site were used to provide images for practice. An extended session was given on OERs, returning to the WikiEducator contents page. The participants were asked to explore them and then report back any content that they found particularly of interest.

## DAY 3

Day three was started with a clear summary of what had been learned so far, and direction on the activities for the last day. The remaining time was given over to the participants to practice and make a start on their contributions.

A brief intro to “WikiEducator Advanced Features”, “Pedagogical Templates” was given.

The group worked very well together, with people helping each other and in two cases, deciding to collaborate on their OER contributions in pairs. Several participants demonstrated advanced techniques early on – showing the ability to use the notes to advance their skills further on a self-learning basis. For instance, some of the contributions include maths notation although this was not specifically taught in the workshop.

The contributions of each participant are linked to their user pages, and also are brought together on the L4C3 page of the WikiEducator.

The participants completed their content contributions to varying stages. However, it was most important to ensure that regardless of whether they had completed their content, they felt equipped to do so after the workshop.

## **Post workshop**

The facilitator has:

- Completed updating links to user pages and contributions on the L4C3 page [http://wikieducator.org/Learning4Content/Workshops/Face-to-Face\\_schedule/L4C3](http://wikieducator.org/Learning4Content/Workshops/Face-to-Face_schedule/L4C3)
- Joined the participants to the Wikipasifika and L4C-Alumni Google / email groups
- Posted workshop photographs and group photo on the L4C3 page

## **Observations of the Facilitator**

1. The participants were a mutually supportive group of course authors from the same organisation. This is useful in that they are very well able to provide each other with support and generate a “critical mass” in the organisation to exploit the WE.

2. It may be useful to suggest a varied group for the second workshop to help create these dynamics and to strengthen networking / collaboration in the country between organisations. This is recognised by the COL Focal Point.
3. All of the participants saw the relevance to their own work as teachers and curriculum developers.
4. One useful indication was when participants commented on the Malaria OER in the WE content section (TVET section). Although that is a very well written resource, the PNG participants had strong local knowledge on the subject and were able to suggest improvements. They were encouraged to post comments on the resource's discussion page – a great way to illustrate the process of collaboration and the issue of incremental improvement to quality in the OER process.
5. The empowering impact of ICT was noted. The workshop is now the door to open up Internet access rights for the College FODE.

## Annex 1: Participants list

NO.	NAME	DESIGNATION	ORG.	EMAIL ADDRESS
1.	Mr. Demas Tongogo	Principal	FODE	Demas_Tongogo@educationpng.gov.pg
2.	Mr. Bob Kiakari	Deputy Principal Services	FODE	Bob_Kiakari@educationpng.gov.pg
3.	Mr. Eduardo Banzon	Deputy Principal Curriculum	FODE	Eduardo_Banzon@educationpng.gov.pg
4.	Mrs. Cleofe Dagale	a/SCO English	FODE	Cleofe_Dagale@educationpng.gov.pg
5.	Mrs. Asenaca Henao	SCO Humanities	FODE	Asenaca_Henao@educationpng.gov.pg
6.	Mrs. Luzviminda Fernandez	SCO Maths	FODE	Luzviminda_Fernandez@educationpng.gov.pg
7.	Mrs. Nancy Unavi	a/SCO Science	FODE	Nancy_Unavi@educationpng.gov.pg
8.	Mrs. Diana Akis	SCO Commerce	FODE	Diana_Akis@educationpng.gov.pg
9.	Mrs. Otsie Morgan	CO English	FODE	Otsie_Morgan@educationpng.gov.pg
10.	Mrs. Brigitte Somele	CO Humanities	FODE	Brigitte_Somele@educationpng.gov.pg
11.	Mrs. Solange Oa	CO Maths	FODE	Solange_Oa@educationpng.gov.pg
12.	Mrs. Malini Liyanage	CO Commerce	FODE	Malini_Liyanage@educationpng.gov.pg
13.	Mrs. Eileen Lala	CBS/AMS	FODE	Eileen_Lala@educationpng.gov.pg
14.	Miss Geraldine Cortez	CW English	FODE	Geraldine_Cortez@educationpng.gov.pg
15.	Mrs. Sabina Mong	CW Science	FODE	Sabina_Mong@educationpng.gov.pg
16.	Mrs. Estrella Tuguinay	* CW Maths	FODE	
17.	Ms. Ursula Miria	CW Commerce	FODE	Ursula_Miria@educationpng.gov.pg
18.	Mrs. Geraldine Cheong Yagi	* Social Science	FODE	
19.	Miss. Nieves Celmar	* Science	FODE	nieves_celmar@yahoo.com
20.	Mr. Papua Kuriki	Superintendent – FODE	NDOE	Papua_Kuriki@educationpng.gov.pg
21.	Mrs. Joyce Tepu	Superintendent – NHS	NDOE	Joyce_Tepu@educationpng.gov.pg

## Annex 2: 3-day workshop suggested agenda

DAY AND TIME	EVENT	FACILITATOR
Day 0	<i>Arrival at &lt;Venue&gt; for those from far</i>	
Day 1		
8.00 -8.30 am	<i>Registration</i>	XYZ
8.30-8.45 am	<i>Introductions, Official Opening and Assessment of Expectations</i>	XYZ
8:45-9:00 am	<ul style="list-style-type: none"> <li>• <i>Introduction to Web 2.0 Technologies, WikiEducator and Open Educational Resources</i></li> <li>• <i>Content Publishing Licensing Schemes</i></li> </ul>	
9.30 -10.30 am	<ul style="list-style-type: none"> <li>• <i>How to register and create account in the <a href="http://www.wikieducator.org">www.wikieducator.org</a> website;</i></li> <li>• <i>Text Editing within WikiEducator</i></li> </ul>	XYZ
<b>10.30 -11.00 am</b>	<b><i>TEA BREAK</i></b>	
11.00-1.00 pm	<ul style="list-style-type: none"> <li>• <i>Text Editing within WikiEducator Continued</i></li> <li>• <i>Creating Internal &amp; External Links within WikiEducator</i></li> </ul>	XYZ
<b>1.00-2.00 pm</b>	<b><i>LUNCH</i></b>	
2.00-3.00 pm	<ul style="list-style-type: none"> <li>• <i>Uploading Images, Files and Multimedia Content WikiEducator</i></li> </ul>	XYZ
3.00-4.00 pm	<ul style="list-style-type: none"> <li>• <i>Uploading Images, Files and Multimedia Content WikiEducator</i></li> <li>• <i>Creating Navigational Components in WikiEducator</i></li> </ul>	XYZ
<b>4.00-4.30 pm</b>	<b><i>TEA BREAK</i></b>	
4.30-5.00 pm	<ul style="list-style-type: none"> <li>• <i>Creating Navigational Components in WikiEducator</i></li> </ul>	XYZ



DAY AND TIME	EVENT	FACILITATOR
Day 2		
8.00 -8.30 am	<i>Recap on Day 1 Activities</i>	XYZ
8:30-10:30 am	<i>Communication and Interaction within WikiEducator (Discussion, Email Integration, Talk Pages)</i>	
<b>10.30 -11.00 am</b>	<b>TEA BREAK</b>	
11.00-1.00 pm	<i>Collaborative Content Authoring ( Reverting, Diff and History,understanding recent changes)</i>	XYZ
<b>1.00-2.00 pm</b>	<b>LUNCH</b>	
2.00-3.00 pm	<i>WikiEducator Pedagogical Templates</i>	XYZ
3.00-4.00 pm	<i>WikiEducator Advanced Features (Maths Formulaes, Creating Categories, Integrating Audio Content)</i>	XYZ
<b>4.00-4.30 pm</b>	<b>TEA BREAK</b>	
4.30-5.00 pm	<i>WikiEducator Advanced Features (Maths Formulaes, Creating Categories, Integrating Audio Content)</i>	XYZ

DAY AND TIME	EVENT	FACILITATOR
Day 3		
8.00 -8.30 am	<i>Recap on Day 2 Activities</i>	XYZ
8:30-10:30 am	<i>Lab work: Participants working on their own content</i>	
<b>10.30 -11.00 am</b>	<b>TEA BREAK</b>	
11.00-1.00 pm	<i>Lab work: Participants working on their own content</i>	XYZ
<b>1.00-2.00 pm</b>	<b>LUNCH</b>	
2.00-3.00 pm	<i>Lab work: Participants working on their own content</i>	XYZ
3.00-4.00 pm	<i>Lab work: Participants working on their own content</i>	XYZ
<b>4.00-4.30 pm</b>	<b>TEA BREAK</b>	
4.30-5.00 pm	<i>Closing Ceremony</i>	XYZ