

Community Services Training  
Package (CHC08)  
**CHC30708 Certificate III in Children's Services**  
***Regionally Developed Assessment***  
***(Validation pending)***  
***CANDIDATE COPY***

<b>ASSESSMENT FOUR</b>	<b>CLUSTER FOUR – SUPPORTING CHILDREN</b>
<b>Candidate name:</b>	
<b>Units of competency:</b>	CHCFC301A Support the development of children CHCIC301D Interact effectively with children CHCPR301A Provide experiences to support children's play and learning CHCPR303D Develop understanding of children's interests and developmental needs

**Individual Child Portfolio**

**Assessment task # 4.1**

While on your practical placement you will be required to complete an **Individual Child Folio**.

The completed product must include the following:

- **Parent/Guardian Consent Form**

This must be signed by the parent/guardian before you start taking observations of the

- **10 Written observations of your focus child**

At least three different observation methods must be used.

Observations must focus on each of the six domains of development at least once.

- **6 Play area planning sheets**

- Play areas must be planned for your focus child (although other children can also be included where appropriate).
- Each plan must focus on a different domain of development (that is, there are six domains of development so at least one plan for each domain).
- Each plan must be based on an observation(s) taken of your focus child.
- Each plan must be implemented and evaluated and signed off by your workplace Supervisor.

## Play Area Planning Sheet

Area of Development: \_\_\_\_\_ Title of the play experience: \_\_\_\_\_

Age of children: \_\_\_\_\_ Location: \_\_\_\_\_ Date/Time: \_\_\_\_\_

Safety considerations: \_\_\_\_\_

<b>Resources:</b> List all resources and how they <b>will</b> be arranged/used. Draw diagram on the back.	<b>Caregiver interactions:</b> Describe what you <b>will</b> do and how you <b>will</b> encourage the children to be involved.	<b>Evaluation and children's response:</b> Describe how the children participated and responded to your interactions. Also list any changes you would make in the future.

Workplace/Polytechnic Supervisor: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Permission to Observe

Dear Parent/Guardian,

I am a student who is currently studying for a qualification in Children's Services. For the unit on observing children, I must observe one child over two weeks using three different observation recording techniques. I would like to ask you for permission to observe your child,

\_\_\_\_\_

for the purpose of this assignment.

When I have finished my observations, I will make suggestions to the staff responsible for your child regarding future experiences and activities. I will ensure that I only use your child's first name in the observations and that (s)he cannot be identified in any way. Before you give your permission, it is important to understand that I am only just beginning to learn about observing children and that my observations of your child may not be accurate or valid. These observations will therefore only be used for the purpose of this assignment.

If you give your permission for me to observe your child for the purpose stated here, could you please provide your signature at the end of this letter.

Thank you for your time.

Sincerely, \_\_\_\_\_

I,

\_\_\_\_\_

give permission for

\_\_\_\_\_

to observe my child and make suggestions for future experiences and activities only for the purpose of demonstrating competence in the unit *CHCPR3C Develop an understanding of children's interests and developmental needs.*

Signature \_\_\_\_\_

Date \_\_\_\_\_

**Evidence for assessment was:**

Satisfactory

Not satisfactory

**Feedback to candidate / Action required:**

Assessor: .....

Signature: ..... Date: .....

Candidate Signature: ..... Date: .....