

Conference and Events meeting

Date

<i>Attendances</i>	
<i>Apologies</i>	

<i>Agenda item</i>	<i>Minutes</i>	<i>Action needed & by whom</i>
1.		
2.		
3.		
4.		
5. <i>Next meeting date/time</i>		
6. <i>Other Business</i>		