

**Have you graduated from
the school of life...?**

**...But now wish you had the
qualifications to prove it?**

The best of both worlds

Have you undertaken much of your learning in the world of work? Do you wish you had the piece of paper that demonstrates your knowledge and skills – and that could help you achieve the recognition, pay and promotion you deserve?

Capable NZ offers you the best of both worlds, by combining the learning you have gained throughout your career with the credibility of formal academic study and qualifications.

Our world-leading process enables your knowledge and skills to be assessed against a range of formal qualifications, from certificates to degrees. It is a learning process in its own right and the chance to reflect on what you already know – and what you need to know – to take on new and challenging roles in your career.

For employers, it can be the perfect way to provide professional development for staff, boosting both knowledge and critical thinking in your team.

You may discover you are well on the way to having the qualification you desire – and we will help you get there.

“It was incredibly real for all of us – the sense of engagement in trying to actually look at our practice. You just don’t get that kind of attention to what we do very often. I’m a huge fan of the whole process. I think it’s the best thing I’ve seen come into education in a long time.”

RAEWYN PERKINS
Diploma of Applied Social Services
(Career Practice)



How Capable NZ works



Capable NZ is a world leader in providing Assessment of Prior Learning (APL), and has inspired a rethink of how higher qualifications can be taught and achieved. This is no ordinary style of education, and is the opposite of one-size-fits-all classroom teaching. Instead you will work one-on-one with highly skilled facilitators, who take a holistic approach to understanding your personal and professional goals.

The facilitators will help you identify, articulate, demonstrate and reflect upon the understandings and skills you have developed through your career to date. When you are ready, our assessors will evaluate your skills and knowledge against formal qualifications.

If necessary, Capable NZ will work with you to enable any new learning you require to achieve your desired qualification. There are many options for how extra study can be undertaken – it could be online, or through a mentoring programme for example, depending on your needs.

Capable NZ has candidates and organisational clients throughout New Zealand and internationally, and provides distance support whenever required – enabling hundreds of graduates to unleash the qualifications within them!

Capable NZ assessment processes and activities are approved by Otago Polytechnic and meet all quality assurance standards.

What qualifications can I achieve?

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Capable NZ can support you to achieve a range of qualifications including certificates, diplomas and degrees. The APL process not only assesses full qualifications, but also part qualifications such as the second year of a bachelor's degree.

Most of the programmes available at Otago Polytechnic can be assessed in this way. These include qualifications in business, health, design, hospitality, sport and adventure, trades and technical careers and life sciences. In fact, regardless of the area you wish to develop your qualifications in, it is worth coming to talk with us.

"I already had 11 papers towards my degree and had pretty much given up the thought of finishing it, being that I was 'doing' the work and had the credibility. Then the redundancy announcement at Fisher & Paykel was made and the Capable NZ opportunity presented itself as a way to get the qualification required."

DEB SUTTON
*Bachelor of Applied Management
(Strategic Management)*



"I found this exercise compelling and personally very, very valuable. All teachers at 20 years' service should be compelled to do it. The study allowed me to critically reflect on the justification of what I do for kids."

BRUCE MCKENZIE
*New Zealand Diploma in Specialist
Subjects (Secondary Teacher)
Division II*

"It's a good way of getting a qualification, because you can't lie about what you did. If you work as a carpenter it doesn't take long to realise when somebody isn't one."

NICK SALT
*National Certificate in Carpentry
(Level 4)*

"Within the water industry we are now doing recognition of prior learning with our water guys. These guys have been working in the water industry for some 20, some 30 years. There was never a qualification for someone who worked on a water main or waste water so this whole system is about recognition of that learning, documenting that, putting it into a unit standard and demonstrating that they actually meet it. At the end of that they end up with a National Certificate of Water Reticulation, Level 3 or Level 4 qualification, and these guys are pleased as punch, that there is something now that formally recognises the skills that they've accumulated over a lifetime of work."

JOHN MACKIE
City Council Manager

A capable team – Capable NZ and your organisation

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A fundamental principle of Capable NZ is our belief that workplaces provide a rich learning environment. So, just as we support individuals, we support organisations to meet their strategic goals where this involves workforce training and development.

Businesses we work with not only benefit from enhancing staff capability in key areas, they also reap the rewards of motivated, confident staff who feel properly acknowledged for their achievements.

All our programmes can be customised to your organisation. We may evaluate staff members' knowledge and skills against recognised qualifications, and enable further learning to support individual and organisational objectives. This could be workshop-based, for example, while

elsewhere mentoring programmes or workplace learning may be more appropriate. Work-based or industry qualifications can be taken into account. It all depends what works best for you, so please come and discuss your needs.

"I think the most valuable time for people to do [the Bachelor of Applied Management via APL] is when people like me who have come in through technical and practical backgrounds move into management, because that's the point when people are looking to you to become a leader. It has certainly helped me in terms of developing my new managers here."

LINDSAY SMITH
Business Manager

How much does it cost?



Capable NZ offers a very cost effective way to gain a qualification. The actual cost will depend on the qualification being pursued, but will be considerably less than a taught programme. Furthermore it is possible to continue to work in your usual employment while you study with us.

We are able to cost organisational contracts at a very competitive rate.

We will be pleased to provide you with a prompt, no obligations quotation – please contact us to discuss the programme that's right for you.

“The process enabled me to draw upon my practical experience by analysing and using it as a learning experience. We learnt about different theories and ideas out of genuine interest, as a means of analysing our own decision making and improving our overall management practice. The APL process is a significant contributor to the ongoing growth and success of our law firm.”

JAMES LOVELOCK
*Bachelor of Applied Management
(Strategic Management)*

How to contact us

Are you ready to take your career or business to the next level?

Please don't hesitate to contact us to discuss your individual or organisational requirements.

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CAPABLE NZ
NEW ZEALAND CENTRE FOR
ASSESSMENT OF PRIOR LEARNING

